

Manually configuring OpenVPN

Step 1: Add Foxpass to Microsoft Authenticator

<ol style="list-style-type: none">1. Visit console.foxpass.com2. Enter callinsite.onmicrosoft.com in the domain name, click continue3. Click the green Sign in with Microsoft button. Using your CallInsite credentials, sign in.	
<ol style="list-style-type: none">2. Click the link that says "Set a Password"	

Step 2: Install/Configure OpenVPN Connect

<ol style="list-style-type: none">1. Launch Open VPN Connect. <p>OpenVPN Connect should already be installed on your computer. Look for this icon on your desktop:</p> <p>If you do not have it, click here to download the latest version.</p>	
<ol style="list-style-type: none">2. Scroll down to Launch Options and select Restore connection	
<ol style="list-style-type: none">3. Scroll down to Launch Options and select Restore connection. <p>Press the Left Arrow when finished.</p>	

Step 3: Download the VPN Profiles:

1. Download both VPN profiles:	<table border="1"><tr><td data-bbox="804 159 1139 217">All Agents:</td><td data-bbox="1139 159 1482 217"><u>Indy Primary</u></td></tr><tr><td data-bbox="804 217 1139 275"></td><td data-bbox="1139 217 1482 275"><u>Fort Myers Backup</u></td></tr></table>	All Agents:	<u>Indy Primary</u>		<u>Fort Myers Backup</u>
All Agents:	<u>Indy Primary</u>				
	<u>Fort Myers Backup</u>				
2. When prompted to Import the .ovpn profile, click OK.	image.png				
3. Type your complete CallInsite Email in the Username field, the password you created in step 1, and click CONNECT.	image.png				
4. To connect to a network, toggle the switch.	image.png				
6. To disconnect, click the green toggle	image.png				

Revision #12

Created 20 March 2025 16:30:07 by Markee Davis

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