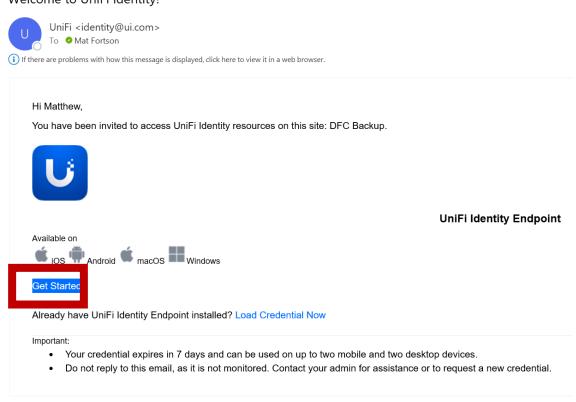
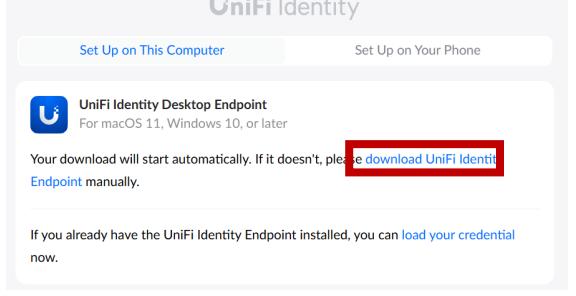


Connecting to the UniFi Identity VPN

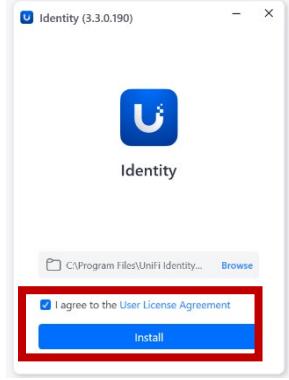
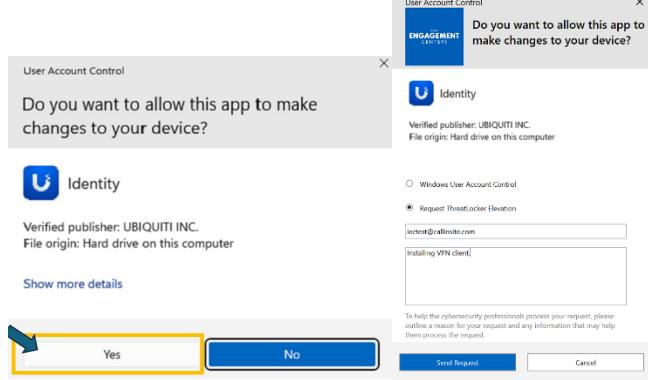
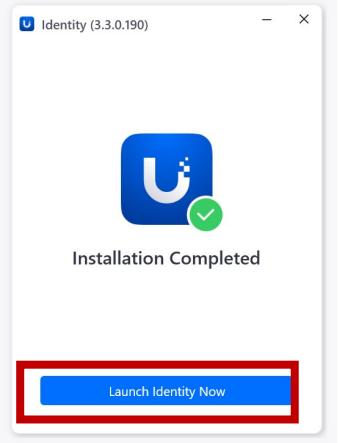
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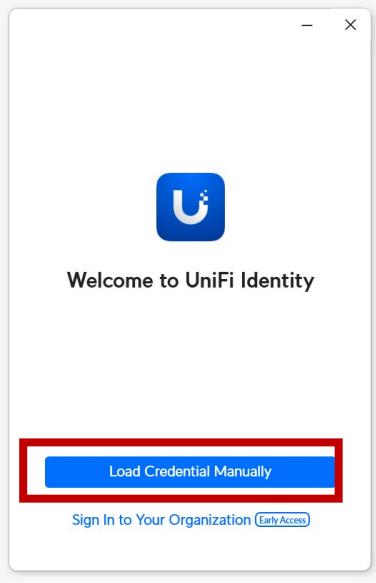
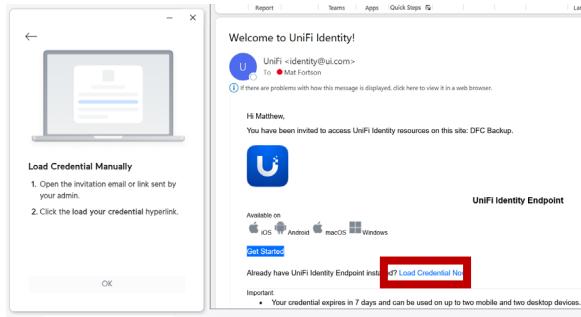
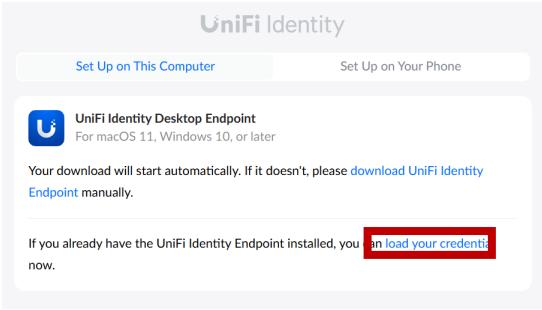
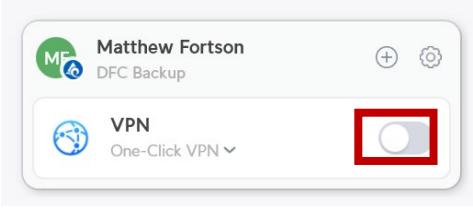
Downloading the UniFi Identity VPN

<p>1. Open the email from identity@ui.com.</p> <p>Click the Get Started option.</p>	
<p>2. The download should automatically start for UniFi Identity Desktop Endpoint.</p> <p>If it does not, select the “download UniFi Identity Endpoint” option.</p>	
<p>3. Once the file has downloaded, select it when it shows in the top right corner.</p>	

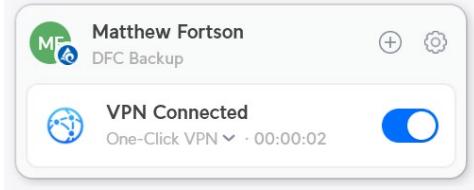
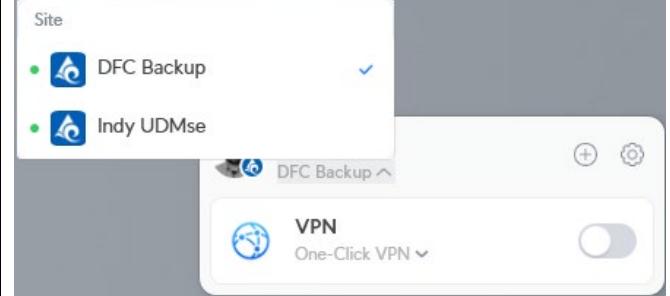
Connecting to the UniFi Identity VPN

<p>4. The application will load as shown. Select the checkbox to agree to the User License Agreement, and then select Install.</p>	
<p>5. If you see a User Access Control box, click Yes if available. Otherwise, select the “Request ThreatLocker Elevation” bubble and submit the request. Someone from the IT Support team will be in touch within 5 minutes (within normal business hours) with further instructions.</p>	
<p>6. The application will start to finalize its installation.</p> <p>Once it has completed, select the Launch Identity Now option.</p>	
<p>7. Select the Load Credential Manually option.</p>	

Connecting to the UniFi Identity VPN

	 A screenshot of the UniFi Identity welcome screen. It features a large blue 'U' logo at the top, followed by the text 'Welcome to UniFi Identity'. Below this is a blue button with the text 'Load Credential Manually' in white. At the bottom of the screen is a link 'Sign In to Your Organization (Early Access)'.
<p>8. Reopen your email from UniFi and select the Load Credential Now option.</p> <p>After clicking this option, you will be directed back to the identity.ui.com website.</p>	 Two screenshots side-by-side. The left screenshot shows an email window with a 'Load Credential Manually' button highlighted with a red box. The right screenshot shows the UniFi Identity Endpoint landing page, which includes a 'Load Credential Now' button also highlighted with a red box.
<p>9. Select the Load Your Credential option to start the process.</p>	 A screenshot of the UniFi Identity download page. It shows a 'UniFi Identity Desktop Endpoint' section with a download link for macOS 11, Windows 10, or later. A note says 'Your download will start automatically. If it doesn't, please download UniFi Identity Endpoint manually.' Below this, a note for existing users says 'If you already have the UniFi Identity Endpoint installed, you can load your credentials now.' The 'load your credentials' link is highlighted with a red box.
<p>10. The VPN will now open in the bottom right corner of your screen.</p> <p>To turn the VPN on, simply click the switch.</p> <p>You are now connected to the VPN!</p>	 A screenshot of the UniFi Identity desktop icon in the bottom right corner of the screen. The icon shows a green 'MF' logo and the text 'Matthew Fortson DFC Backup'. Below this is a 'VPN' section with a 'One-Click VPN' dropdown and a toggle switch. The toggle switch is highlighted with a red box. A large blue arrow points downwards from the text 'You are now connected to the VPN!' in the previous cell towards this icon.

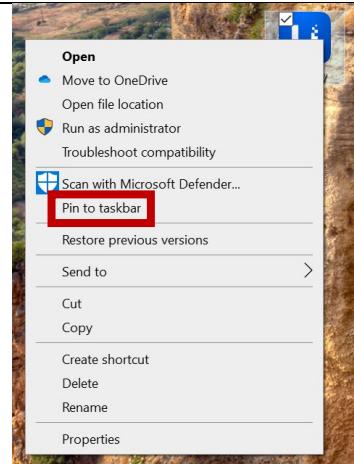
Connecting to the UniFi Identity VPN

	
11. Repeat steps 8-10 with the second Welcome email to add the alternative VPN site.	

Setting Up the VPN for Daily Use

1. Navigate to your Home Screen and right-click on the UniFi Identity icon.	
2. Once you do this, select the Pin to Taskbar option (Note: If you are on Windows 11, you will have to click "Show more options" first)	

Connecting to the UniFi Identity VPN

	
<p>3. Your app will now be pinned at the bottom of your screen.</p> <p>To use the VPN, simply click on the app and flip the switch to connect to the VPN.</p>	